

**RSR GROUP, INC.**  
**JOB DESCRIPTION**

**POSITION TITLE:** Conveyor and MHE Technician

**TITLE OF IMMEDIATE SUPERVISOR:** Assistant Manager of Facilities

**DATE SUBMITTED:** June 2018

**POSITION SUMMARY:**

The Conveyor and Equipment Technician will perform maintenance and repairs of all electrical powered equipment, including the conveyor system. This includes frequent inspections and planning solutions for difficult problem fixes. The position requires handling multiple projects on a daily basis.

**REGULAR DUTIES AND RESPONSIBILITIES:**

Maintains and troubleshoots all conveyor systems, both electrical and mechanical.

Inspects conveyor system and powered equipment on a regular basis to ensure they are running properly.

Plans and coordinates repairs and maintenance of the conveyor and powered equipment to maintain efficiency and minimize business interruption.

Develops and follows preventive maintenance programs.

Installs, maintains, and troubleshoots relay logic, ladder diagrams, control components-- photo eyes, motor starters, relays, limit switches, proximity sensors, timers, solenoids, Servo drives, frequency inverters, linear drives, tachs, and encoders, as needed.

Monitors work performed by outside vendors for conveyor and equipment maintenance projects.

Trains and certifies employees on all powered equipment.

Communicates with the Assistant Facilities Manager regarding the status of projects on a regular basis.

**EMPLOYEES SUPERVISED:** None

**QUALIFICATIONS:**

The Conveyor and MHE Technician must have a degree from a vocational school or college with a focus in the Mechanical or Electrical field or 4 years' equivalent experience in a related position. Experience and proficiency in the following areas is required: automated conveyor systems and controls, PLC controls and programming, electrical multi-meter testing of live circuits and low voltage electrical testing, mid-level electrical wiring and terminating circuits, while also being able to interpret blueprints and electrical schematics. The desired technician will also have the ability to repair, troubleshoot, and perform preventative maintenance on all powered equipment. The Conveyor and MHE Technician must have the ability to multi-task and prioritize projects and workload, ability to communicate effectively, (written and verbally) and ability to work independently.

**PHYSICAL DEMANDS:**

While performing the duties of the Conveyor and MHE Technician, the employee is regularly required to talk and hear. The employee is frequently required to walk, use hands to finger, handle, or feel and reach with hands and arms. Must be able to move at a fast pace throughout the warehouse. The employee is also required to stand, climb or balance, stoop and kneel. The employee must occasionally lift and/or move up to 50 pounds. Ability to climb ladders and gangways safely and without limitation. Able to access all areas of building (ascending and descending ladders, stairs, etc.) Ability to work in warehouse environment. Specific vision ability required include, close vision, distance vision, peripheral vision and ability to adjust focus.

The physical demands of this job are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

DUTIES AND RESPONSIBILITIES MAY BE ADDED, DELETED, OR CHANGED AT ANY TIME AT THE DISCRETION OF THE MANAGEMENT, FORMALLY OR INFORMALLY, EITHER VERBALLY OR IN WRITING.